



K E D A I E D I / D F P R E G I S T R A T I O N F O R M

IMPORTANT: PLEASE READ THE FOLLOWING GUIDELINES BEFORE COMPLETING THIS FORM`

A. NEW KEDAI/DFP REGISTRATION. ENCLOSE THE FOLLOWING CERTIFIED TRUE COPY DOCUMENTS	KEDAI EDI/DFP USE ONLY
1. Kedai EDI/DFP Registration Form duly completed 2. Company documents, Certified True Copy by Company Secretary <ul style="list-style-type: none"> • Form 9 or 13 • Form 49 or 24 • Forwarding/Shipping Agent License by Customs - Direct user / FF agent code 3. SSA duly completed and signed 4. Authorization letter for authorized staff to deal with Kedai/DFP 5. Authorization letter for using Kedai EDI services (if applicable) 6. IBS Form duly completed	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
B. NEW EFT SUBSCRIPTION <ul style="list-style-type: none"> • Digital Certificate Request Form • EFT Account with Participating banks • Receive payment for Smart Card and Digital Certification 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
C. KEDAI/DFP USE ONLY (PROCEDURE) <ul style="list-style-type: none"> • Stamping of date and time on registration form to confirm receipt. • Faxing or e-mailing copy of registration form to HQ. Follow by telephone call to HQ. • Rejection of registration form (reason(s) to be given and user to be duly informed on reason(s) for rejection. • Sending of the original documents to HQ 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
CHECKLIST COMPLETED BY: _____ DATE: _____	

1. COMPANY INFORMATION

Contact Person for Kedai / DFP contact _____

Company Name _____

Co. ROB / ROC No. _____ E-Mail _____

Tel No. _____ Fax No. _____

2. ADDRESS

Company Address

Tel No. _____ Fax No. _____

Forwarding / Shipping Agent Code (Registered with Custom) _____

3. AUTHORIZED PERSONNEL

(Registered with Customs) *if more than one authorised personnel

Full Name (As appears in NRIC) _____

NRIC Number _____

Designation _____

E-Mail (Preferred E-Mail) _____

i hereby declare the above information are correct

4. ACKNOWLEDGMENT

We have read the above Term and Conditions and understood its contents and hereby agrees to accept there terms and conditions to be binding on us.

For and on behalf of _____

Authorised Signature _____ Name _____

Date _____ Designation _____

5. FOR KEDAI / DFP USE

Account No: _____ Branch Code: _____

Kedai / DFP Location: _____

Customer User I.D. _____ Customer Password. _____

Prepared by: _____

Approved by (to be signed by Head of Operation and officer appointed by HOO)

Approved Date _____

TERMS AND CONDITIONS

6. DEFINITION

Unless otherwise intended, the following words and expressions whenever used here and in all documents related to these terms and conditions herein shall have the following corresponding meanings :

“DNT”	means Dagang Net Technologies Sdn Bhd (177974-T)
“Kedai EDI”	means DNT’s Services Centre for the lodgement of Customs declarations
“Customer”	means the party who signs the Registration Document with Kedai EDI
“Services”	means any or all of the network services provided by DNT for the transmission, receipt and retrieval of Messages and shall include additional services offered and provided by DNT and notified to the Customer from time to time

7. SCOPE

- 7.1 These Terms and Conditions set forth the mutual intention, relationship, rights, duties and obligations of the Customer and DNT with regard to the provision of Services by DNT to the Customer.
- 7.2 DNT reserves the right to modify, enhance and withdraw the Services without prior notice to the Customer.
- 7.3 The rights and obligations of the Customer to the provision of the Services by DNT to the Customer shall not be transferred, assigned, rented, leased or licensed to any other person, body or entity without the prior written consent of DNT.
- 7.4 DNT shall be entitled at its sole discretion and at any time to vary, modify, add, alter or delete any of the terms and conditions herein without any notice to the Customer and DNT’s and the Customer’s rights, duties, obligations and responsibilities shall be varied, modified, added, altered or deleted, effectively from the date of such notification by DNT and shall be valid and enforceable.
- 7.5 Notwithstanding anything contrary herein, the course of conduct between the Customer and DNT nor trade usage will act to modify, vary or amend the terms and conditions herein.

8. LIABILITIES

- 8.1 As a material term and condition of receiving the Services from DNT, the Customer agrees that any claims that the Customer has against DNT for loss, expense, damage, claim or liability caused by DNT’s, negligence, breach of the terms and conditions contained here in or warranty whether statutory, express or implied, DNT’s liability shall not exceed in the aggregate, sum paid by the Customer for any one or more of the Services, and in any case shall not exceed RM500.00.
- 8.2 Notwithstanding the possible liability with regard to 2.1 above. DNT shall not be liable to the Customer for the special incidental or consequential damage, including but not limited to lose of profile, loss of saving or any claim made on the Customer by any third party, arising from or as a result of the use of the Services.
- 8.3 The Customer shall indemnify DNT from any claims, suits, actions, liabilities and costs of any kind for any and all claims by any party resulting directly from the use of Services.
- 8.4 DNT shall not accept responsibility for the establishing, continuation or binding effect of any legal relationship between the Customer and any third party.

9. LEGAL COSTS, STAMP DUTY OF AGREEMENT AND GOVERNMENT TAX

- 9.1 The Customer agrees to pay the fees incurred in connection with the use of the Services at the time of submission of data entry forms
- 9.2 DNT shall be entitled at its sole discretion to review or vary the fees charged by it for the provision of the Services without prior notice to the Customer.
- 9.3 The Customer shall bear all legal cost of expenses incurred by DNT on a solicitor and client basis in recovering any monies, charges, costs or expenses due and payable by the Subscriber under this Agreement.

10. CUSTOMER'S RESPONSIBILITIES

- 10.1 The Customer shall produce a copy of the Registration document or equivalent and shall complete the Kedai EDI Data Entry Transcription Forms for the purpose of submission or retrieval of all information at the Kedai EDI counter.
- 10.2 The Customer shall ensure that information contained in the EDI Data Entry Transcription Forms submitted for the purpose of the Services shall be true and correct.
- 10.3 All responses to the Customer and submission contained in the Kedai EDI Data Entry Transcription Forms submitted for the purpose of the Services shall be true and correct.
- 10.4 All enquiries on the status of submissions made through the Services shall be made personally at the Kedai EDI information counter or by calling DNT's Careline, 24 hours after the Kedai EDI Data Entry Transcription Form has been registered by Kedai EDI Staff.

11. KEDAI EDI'S RESPONSIBILITIES

- 11.1 Kedai EDI will be operating at the following hours:

Monday - Friday	9.00 - 5.30pm	For Kedah, Terengganu & Kelantan States:	
Saturday	9.00 - 1.00pm	Sunday - Friday	9.00 - 5.30pm
Sunday & Public Holiday	Closed	Friday - Saturday	Closed

- 11.2 Kedai EDI and its staff shall perform data entry functions based only on the information provided in the Kedai EDI Data Entry Transcription Forms and shall not be held responsible for any acts or omissions not consistent with the said forms.
- 11.3 Kedai EDI and its staff will act on information contained in the Kedai EDI Data Entry Transcription Forms based on a first-come-first served basis.